CADR Timeline

2004 Reporting Period

2004	*All Year*	**January 1 ~ December 31**	• Collect client-level data for HIV/AIDS services
	October	**October ~ December**	• Training for new employees on how to complete the CADR • Train your subcontractors on how to complete the CADR
	November	**Mid- November**	• CARE Act Data Report mailing goes to program contact • Review your list of providers, and begin to determine which providers will be completing their own CADR
	December	**Mid- December**	• Submit Provider Verification Form • Communicate registration codes to providers who will be completing their own CADR
2005	*All Year*	**January 1 ~ December 31**	• Collect client-level data for HIV/AIDS services
	January	**Early January**	• Web data entry system goes **LIVE**
		January ~ March	• Enter/ submit data, review CADRs, and resolve problems
	March	**March 15**	• CADR submissions **DUE**
	April	**Mid- April ~ Early May**	• Work with providers to resolve any remaining problems with their CADRs